



250 SE Timber Ave,  
Redmond, OR 97756  
541-923-2244  
541-923-2255 (Fax)

For Office Use Only  
Date Rec'd: \_\_\_\_\_

**Employment Application  
(An Equal Opportunity Employer)**

**INSTRUCTIONS**  
Please review the entire application before you begin. Legibility, accuracy, organization and completeness are important. Answer each question fully and accurately. If you need additional space, please continue your answer(s) on a separate sheet of paper. No action can be taken on this application until all questions have been answered. **PLEASE PRINT**

Specific Job Applied For: \_\_\_\_\_ Today's Date: \_\_\_\_\_

_____	_____	_____	_____
Last name	First name	Middle initial	
_____	_____	_____	_____
Present Street Address	City	State	Zip Code
_____	_____	_____	_____
Home Telephone	Cell Phone	E-mail Address	

Are you seeking:     Full-time                       Part-time                       Temporary

How soon are you available for employment? \_\_\_\_\_ Desired Wage: \_\_\_\_\_

Are you at least 18 years of age?                      Yes                       No

Have you ever applied here before?                      Yes                       No                       When? \_\_\_\_\_

Were you ever employed here?                      Yes                       No                       When? \_\_\_\_\_

Are you eligible to work in the United States?                      Yes                       No

**Criminal History**    Have you ever been convicted, pled guilty or no contest or forfeited bond or collateral on a felony or misdemeanor?     No     Yes    If yes, please list all crimes and attach an explanation. (Do not include convictions for which the record has been sealed, expunged or eradicated. A criminal history will not necessarily bar you from employment. We will consider the nature of the crime, nature of the job, length of time since the crime, and evidence of rehabilitation.

<b>Education Or Training</b>	Please indicate your education or training that is relevant to the job for which you are applying.		
College or University	Location	Did you Graduate?	Degree/Major
High School	Location	Did you Graduate?	Degree



**References**

Please list three references that can provide us with information about your qualifications to perform the job for which you are applying. Business or job-related references are preferable.

Name	Address	Telephone	Occupation

**AFFIDAVIT**

I certify that, to the best of my knowledge, the information contained in this application is true and complete. I understand that my employment may be denied or terminated if I provide false, misleading, or incomplete information during the hiring process or my employment.

I understand that, if I am hired, I must produce applicable documents confirming my identity and showing that I am lawfully authorized to work in the United States, in accordance with the Immigration Reform and Control Act of 1986, as amended.

I understand and agree that my prior employers, educational institutions, and other references, listed or not listed on this application, may be contacted by the Company. These references are authorized to give the Company any and all pertinent information they may have. I release all persons or entities involved, including the Company, from all liability arising from this contact and provision of information.

I agree to submit to any post-offer, pre-employment testing or physicals, as required by the Company.

I authorize the Company to conduct a criminal history check and understand that unexpunged criminal convictions may be considered by the Company in making hiring decisions. I agree to conform to all the Company's policies, rules, and procedures.

Furthermore, I understand and agree that nothing contained in this employment application, the granting of an interview, or in the offer of employment creates a contract for employment between the Company and myself. If an employment relationship is established, I understand that, unless specifically limited in an express, formally executed contract, I have the right to terminate my employment at any time and for any reason and the Company has the same right.

I fully understand and accept all terms and conditions in the above statement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print: \_\_\_\_\_